



Paramount Insurance Co. Ltd.

[House 22(L-4), Road 113/A, Gulshan 2, Dhaka 1212.]

NOTICE OF THE 22nd ANNUAL GENERAL MEETING

Notice is hereby given that the 22nd Annual General Meeting (AGM) of Paramount Insurance Company Limited will be held on **Monday, 3rd May 2021 at 11:00 am** (GMT 6+) by using online digital platform (pursuance to BSEC directive no. BSEC/ CMRRCD/ 2009-193/12- dated 23 March 2021) through the following link **<https://tinyurl.com/paramountagm2021>** to transact the following businesses:

AGENDA :-

1. To receive, consider and adopt the Audited Financial Statement for the year ended 31st December 2020 together with the reports of the Auditors' and the Directors'.
2. To declare dividend for the year 2020.
3. To elect directors of the Company in place of retiring Directors from Group-A shareholders and from Group-B shareholders as per Articles of Association of the Company.
4. To confirm the appointment of an Independent Director.
5. To consider appointment of Statuary Auditors for the year 2021 and fix up their remuneration.
6. To consider appointment of Compliance Auditor for the year 2021 and fix up his remuneration.

Dhaka, Bangladesh
Date: 11th April, 2021

By order of the Board of Directors,
S/d
(Zharna Parul)
Company Secretary

Notes:

1. The shareholders whose name appeared in the Share/Depository Register as on the 'Record Date' (i.e. **1st April 2021**), will be eligible to participate in the 22nd AGM and to receive the dividend.
2. A shareholder entitled to attend and vote at the AGM may appoint a proxy to attend and vote in his/her behalf. The Proxy Form, duly filled, signed and stamped of BDT 20 must be sent through email to the Company at **picl@paramountgroupbd.com** not later than 48 hours before the time fixed for the AGM.
3. The detailed procedures to participate in the virtual meeting along with link are available in the Company's website **<http://www.paramountinsurancebd.com>**. Shareholders will be able to join the virtual AGM through the link: **<https://tinyurl.com/paramountagm2021>**.
4. The shareholders will be able to submit their questions/comments electronically 48 hours before commencement of the AGM and during the AGM. For logging in to the system, the shareholders need to put their 16-digit Beneficial Owner (BO) ID number and other credential as proof of their identity through visiting the link **<https://tinyurl.com/paramountagm2021>**.
5. Shareholders are requested to log in to the system prior to the meeting start time of 11:00 am (GMT 6+) on 3rd May 2021. The webcast will start at 10.45 am of the same day. Please contact **+8801777705428** for any technical difficulties for accessing in the virtual meeting.
6. As per Condition No. 8(1) & (2) of the BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018, Annual Report for the year ended 2020 has been send through the e-mail Address of the Shareholders and also available to the website of the Company: **<http://www.paramountinsurancebd.com>**.
7. Brokerage houses/DPs are requested to sign & submit through mail to the Company at **picl@paramountgroupbd.com** on or before **25th April 2021**; the statement along with details of their **margin loan holders** who are entitled to receive cash-portion of dividend of the Company for the year ended December 31,2020.
8. Notice of the 22nd AGM and detail log in process has been sent through email to respective shareholder's mail ID available in their BO Account maintained with the Depository.
9. No gift or benefit in cash or kinds shall be paid/ offered to the Shareholders as per Circular No. SEC/CMRRCD/2009-193/154. dated 24 October 2013 of BSEC for attending the AGM.