



**Paramount Insurance Company Limited**

**23<sup>rd</sup> ANNUAL GENERAL MEETING**

**QUICK USER GUIDE  
OF  
VIRTUAL AGM PLATFORM  
FOR  
SHAREHOLDER  
(Individual/ company /proxy)**

Prepared by

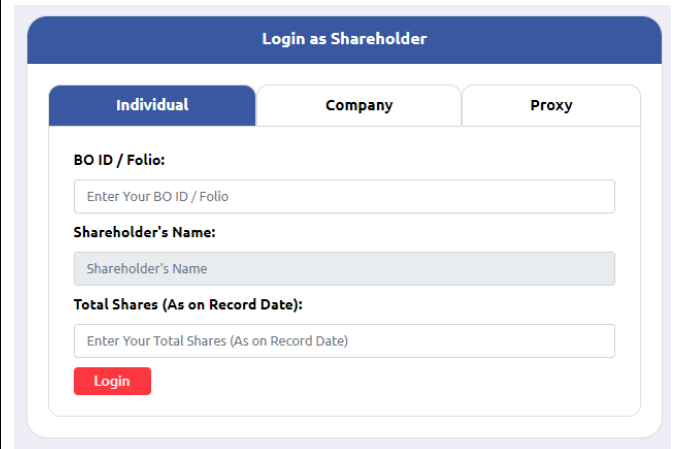
**[COMJAGAT TECHNOLOGIES](#)**

## Shareholder Interface



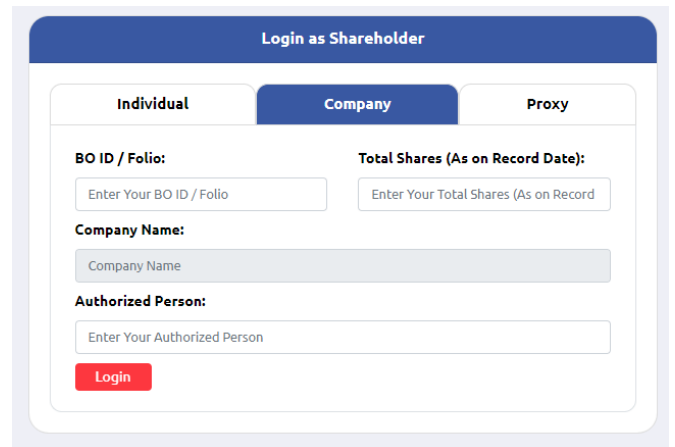
## Individual Login Interface

- Click “**Individual**” Tab.
- Enter your correct BO ID/Folio Number.
- Name of shareholder will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- Correct Information will allow an **Individual shareholder to log in.**



## Company Login Interface

- Click “**Company**” Tab.
- Enter correct BO ID/ Folio Number of your Company.
- Name of Company will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- **Authorized person name** will be the person who will be assigned from the specific company. In attendance report that name will be counted.
- Correct Information will allow a **Company shareholder to login.**



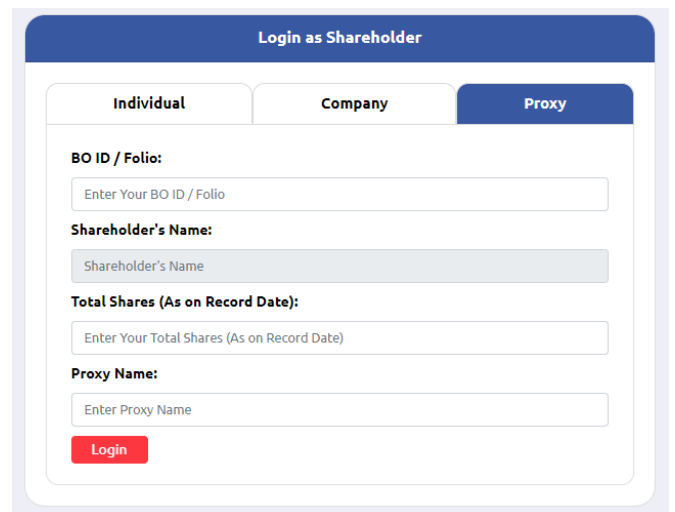
The screenshot shows the 'Login as Shareholder' interface with the 'Company' tab selected. The form includes the following fields:

- BO ID / Folio:** Enter Your BO ID / Folio
- Total Shares (As on Record Date):** Enter Your Total Shares (As on Record)
- Company Name:** Company Name
- Authorized Person:** Enter Your Authorized Person

A red 'Login' button is located at the bottom of the form.

## Proxy Login Interface

- Click “**Proxy**” Tab.
- Enter your correct BO ID/Folio Number.
- Name of shareholder will come automatically.
- Cursor will blink in total share field.
- Enter your correct Total share as on record date.
- Proxy name will come automatically.
- Correct Information will allow a **Proxy shareholder to log in**



The screenshot shows the 'Login as Shareholder' interface with the 'Proxy' tab selected. The form includes the following fields:

- BO ID / Folio:** Enter Your BO ID / Folio
- Shareholder's Name:** Shareholder's Name
- Total Shares (As on Record Date):** Enter Your Total Shares (As on Record Date)
- Proxy Name:** Enter Proxy Name

A red 'Login' button is located at the bottom of the form.

## Shareholder Landing Page

**প্যারামাউন্ট ইন্স্যুরেন্স**  
২৩তম বার্ষিক সাধারণ সভা (ভার্চুয়াল) জুন ২৫, ২০২২  
Link : <https://agmbd.live/picl23agm2022>

Total Attendance: 16 Total Shares: 18150093 Logout MD ABDUR RAZZAQUE



**Paramount Insurance**  
Company Limited  
Commenced its Journey 1999

Agenda

Agenda-01/ আলোচসূচী-০১

To receive, consider and adopt the Audited Financial Statement for the year ended 31st December 2021 together with the Reports of the Auditors' and the Directors'.

২০২১ইং সালের ৩১শে ডিসেম্বর তারিখে সমাপ্ত বছরের নিরীক্ষিত হিসাব, হিসাবের উপর নিরীক্ষক এবং পরিচালক মন্ডলীর প্রতিবেদন গ্রহণ, বিবেচনা ও অনুমোদন।

Favor / পক্ষে 2.58%	Against / বিপক্ষে 1%
1,05,08,659	40,81,044

Vote Here

Agenda-02/ আলোচসূচী-০২

Comments / মন্তব্য 1

Kazi Shofiqul Azam Jun 16, 16:01

Audited Financial Statement for the year ended 31st December 2021 together with the Reports of the Auditors' and the Directors'

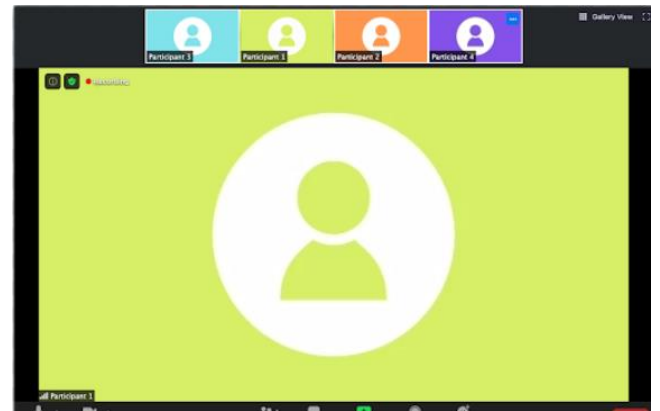
Type a Message Send


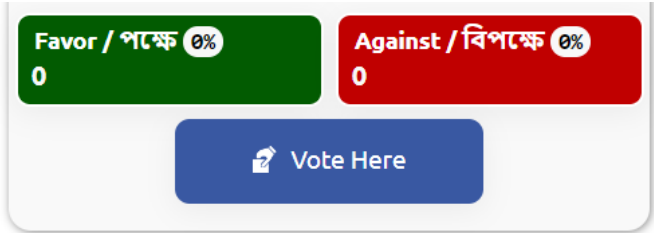

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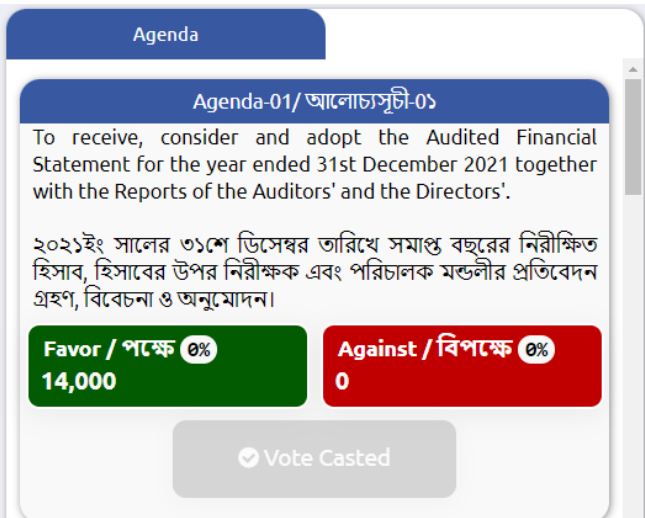
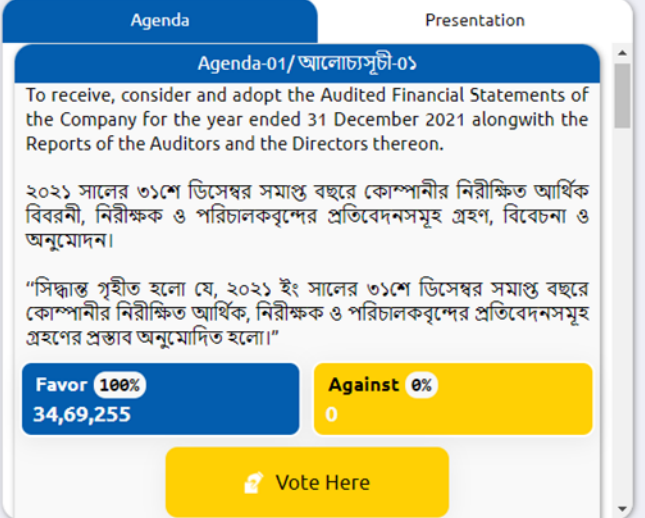
**If Video get Paused or Video Loading Error due to Internet Failure or Bandwidth Dropout Please Refresh the Page.**

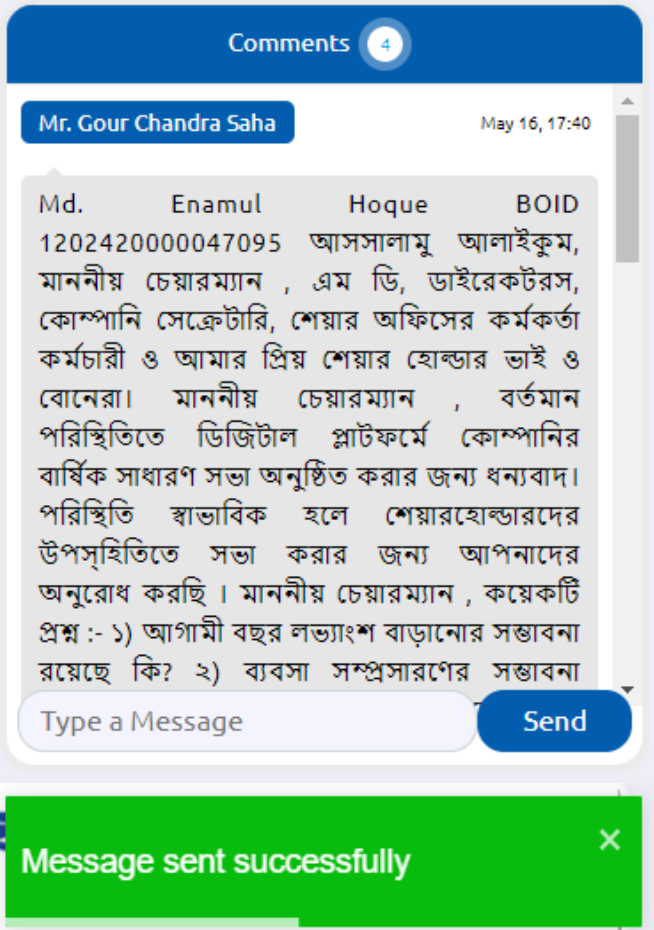

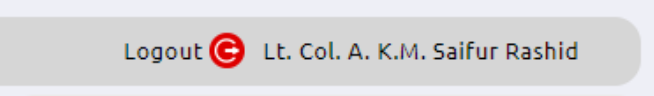
### **Video Conference of Board Member:**

- In this window shareholder can see Live Video conference of Board member.



<p><b>Agenda:</b></p> <ul style="list-style-type: none"> <li>Share holder can see all agenda of the current AGM at the middle window.</li> </ul>	 <p>The screenshot shows the 'Agenda' section with a blue header. Below it, 'Agenda-01/ আলোচসূচী-0১' is displayed. The text describes the adoption of the Audited Financial Statement for the year ended 31st December 2021. Below the text, there are two buttons: a green one for 'Favor / পক্ষে' with 2.58% (1,05,08,659 votes) and a red one for 'Against / বিপক্ষে' with 1% (40,81,044 votes). A blue 'Vote Here' button is at the bottom.</p>
<p><b>Voting Feature:</b></p> <ul style="list-style-type: none"> <li>To submit vote Click “Vote here” button</li> <li>A person can give vote once for one agenda.</li> <li>After giving vote, “Vote Here” button will be disabled for that person.</li> </ul>	 <p>The screenshot shows the voting interface with two buttons: a green one for 'Favor / পক্ষে' with 0% (0 votes) and a red one for 'Against / বিপক্ষে' with 0% (0 votes). A blue 'Vote Here' button is at the bottom.</p>
<p><b>To Submit Vote:</b></p> <ul style="list-style-type: none"> <li>Shareholder can give vote in Favor /against from the Pop-Up Window.</li> </ul>	 <p>The screenshot shows a pop-up window for voting with 'Favor / পক্ষে' and 'Against / বিপক্ষে' buttons. Below the pop-up, a green banner reads 'Vote Successfully Saved' with a close button.</p>

<p><b>Vote Casted</b></p> <ul style="list-style-type: none"> <li>• Vote Casted Message will ensure that your vote has been submitted</li> </ul>	
<p><b>Live Voting Result:</b></p> <ul style="list-style-type: none"> <li>• Total vote count and voting percentage will be shown under each Agenda.</li> <li>• Voting result count as how may share is hold by shareholders.</li> </ul>	

<p><b>Comment:</b></p> <ul style="list-style-type: none"> <li>Type your comments in Bangla / English in “<b>Type a message</b>” field.</li> <li>Click the send button / Press enter from keyboard</li> <li>You will get a confirmation message as “<b>Message sent successfully</b>”.</li> </ul>	
<p><b>Attendance</b></p> <ul style="list-style-type: none"> <li>Shareholder can see total shareholder attendance.</li> </ul>	
<p><b>Logout</b></p> <ul style="list-style-type: none"> <li>By clicking the log out button Member can logout from the interface.</li> </ul>	

## Contact Details

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